

NORTH EAST TOWNSHIP WATER/SEWER AUTHORITY MEETING
January 25, 2021- Organizational Meeting
7:00 P.M.

Meeting was called to order by Chairman Gordy Post at 7:00 p.m. In attendance were Bill Heald, Fredrick Shunk, Guy Steg, Jim Konzel, Teresa Sculley, Attorney Robert Jeffery, Engineer Jeff Kordes, and Deb Miller. Rick Hall was unable to attend.

There was no meeting in the month of December, 2020.

No one was in attendance from the public.

At this time, Chairman Post asked for a motion to approve the minutes from the November 30, 2020, meeting. Bill Heald made the motion to approve the minutes, as presented, with the second from Guy Steg. All in favor, motion passed.

Chairman Post turned the floor over to Vice-Chair Bill Heald for nomination of Chairman. Bill Heald opened the floor for nominations. Teresa Sculley made the motion to nominate Gordy Post for Chairman. Guy Steg made the second. All in favor, motion passed. Meeting was turned back over to Chairman Post for nomination of Vice-Chairman. Gordy Post made the motion to keep all other officers as they are. Jim Konzel made the second. All in favor, motion passed. Officers are Gordy Post, Chairman, Bill Heald, Vice-Chair, Rick Hall, Secretary and Teresa Sculley, Treasurer.

Chairman Post now asked for a motion to approve bills, noting the correction of check number 1775 was \$30.00 not \$300.00 as approved at last meeting. Fredrick Shunk made the motion to approve all bills, with the second from Jim Konzel. All in favor, motion passed.

OLD BUSINESS:

Attorney Jeffery has prepared Janet Miller's Right of Way, for the East Lake Road water line, and submitted it to her attorney. Mrs. Miller is out of town; however, Attorney Jeffery stated that it is a standard ROW, 15' in width along the north boundary of her East Lake Road property.

Attorney Jeffery recommends approval and authorization for the chairman to sign it. Bill Heald made the motion, with the second from Guy Steg. All in favor, motion passed.

Attorney Jeffery has drafted the Developer's Agreement for Mazza's request to extend the water line to serve the property at 11787 East Lake Road. Kathy Mazza is deceased, and her son is the executor of her estate. The extension will connect to the existing line on Chase Road and head to East Lake Road. Developer is to deposit \$28,500.00 with the Township and

is responsible for all costs associated with the project. The Township crew will install the water line.

Attorney Jeffery asked how many feet the line was. Board member Fredrick Shunk stated that it will be approximately 600 feet.

Gordy Post made the motion to approve the Developer's Agreement with the second from Fredrick Shunk. All in favor, motion passed.

Engineer Jeff Kordes updated the board on the possibility of installing a drain in the bedding stone around the Scotland Avenue pump station. By design, the pump station is at the lowest point and any water in the trench would go to that point.

Engineer Kordes drove to the site and reported that there is a catch basin with an outlet to the ravine. It is not sure whether or not the catch basin can be tied into. Attorney Jeffery believes that the property belongs to Chivers. It may be possible to obtain permission; therefore, the Township will approach Mr. Chivers. This topic will be re-visited.

NEW BUSINESS:

The board discussed making a principal payment on the 2012 Pennvest loan. It was suggested that all monies be applied to the principal; however, Attorney Jeffery recommended keeping some in reserve. After a brief discussion, Bill Heald made the motion to apply \$550,000.00 to the principal, with the second from Jim Konzel. All in favor, motion passed.

A billing error occurred in the water/sewer department resulting in two customers being undercharged. It has since been remedied. Discussion took place on whether or not to go back to those customers and have them pay the difference. The board was unanimous in the feeling that these customers should not be back billed. It was through no fault of their own that this happened. The customers will be informed, and the Township will move forward.

Rick Burnham purchased property, once owned by JAB Enterprises, located in the Bernwood Subdivision. This subdivision currently has water and sewer lines in the ground; however, they were never taken over by the Township and never put in to use. In 2018, it was discovered that 400,000 gal/day infiltration was making its way into the sanitary sewer system. The sewer system was then disconnected.

Mr. Burnham is interested in putting some of the sewer back on line to build a few houses. The question is, "Does there have to be a new Developer's Agreement?"

Chairman Post stated that the sewer is already disconnected, because it was not working properly; therefore, it is Mr. Burnham's responsibility to fix it.

Attorney Jeffery added that a Developer's Agreement would need to be drafted. Water, sewer, and roads would need to be brought up to Township specs. Before drafting an agreement, Mr. Burnham should present the Township with plans first.

With all business addressed, Chairman Gordy Post asked for a motion to adjourn the meeting. Meeting was adjourned by a motion from Bill Heald at 7:33 p.m.

Submitted by
Deborah Miller