

NORTH EAST TOWNSHIP SUPERVISORS  
MEETING  
MONDAY MAY 6, 2024  
7:30 PM

Chairman Fredrick Shunk called the meeting to order with the Pledge of Allegiance. Also, in attendance were Supervisors August Neff and Russ LaFuria, Attorney Tim Wachter, and Secretary Erica Carlstrom.

Chairman Shunk asked for public comments or concerns, none were received. A motion from August Neff and the second from Russ LaFuria approved the minutes of the April 1<sup>st</sup>, 2024, meeting as presented and passed by unanimous vote. Secretary Erica Carlstrom presented the Treasurer's report for the month of April 2024 and by a motion from Russ LaFuria and the second from August Neff was accepted as presented and passed by unanimous vote. Bills were presented for April 1<sup>st</sup> – April 30<sup>th</sup>, 2024 for approval and payment as follows:

General Fund Checks	#3110-3175	\$	182,560.65
General Fund Debits	Ach's	\$	4,852.58
Water Fund Checks	#2673-2698	\$	242,400.14
Sewer Fund Checks	#2581-2593	\$	105,970.71

Total approved by a motion from August Neff and the second from Russ LaFuria was \$535,784.08 and passed by unanimous vote.

*Correspondence:*

A request for the use of the meeting room on Thursday May 16<sup>th</sup> was received from Welch's to hold their meeting. A motion from August Neff to approve the use was made and the second motion was made by Russ LaFuria. All in favor.

Greenfield Baptist Church will be holding a kid's event on Saturday, May 25<sup>th</sup> and asked if the Township would be able to bring a few of their trucks up for the children to view. August stated he would check with a few of the guys from the garage to see if they would help bring the trucks up. A motion approving Township trucks being brought up for the event was received from Russ LaFuria and the second motion from August Neff. Passed by unanimous vote.

*Old Business: None*

*New Business:*

The current lease agreement between the North East Township and the Water Sewer Authority needed updated for the PennVest loan that they are in the process of finalizing. The updated lease agreement needed to extend past the loan maturity date. A motion was received from Russ LaFuria approving the lease agreement with the second motion received from August Neff. All in favor.

Supervisor Fredrick Shunk addressed Jacob Gilbert's completion of his 90 day probation period with the Water & Sewer Department. He commented that he is doing a good job and will

be completing an employee review with Mr. Gilbert. A motion was made by Fredrick Shunk to take Jacob from probationary status to regular full-time status. The second motion was received from August Neff. Passed by unanimous vote.

Russ LaFuria made a motion to start advertising for the hiring of an assistant to the Water & Sewer Department Administration. A second motion was made by Fredrick Shunk. All in favor.

Supervisor August Neff was seeking approval to purchase a truck bed from Stephenson Equipment. The bed would be for the 2004 Oshkosh truck that they are currently working on restoring. The bed is currently being quoted at being 400 days out from delivery, but Stephenson's are requesting a purchase order. Supervisor Russ LaFuria inquired about the terms on the bed as to when they would require the money. Gus was going to speak with the sales rep to get that answered but felt nothing would be owed until the time of delivery they just required the PO to order the bed. Fredrick Shunk made a motion to approve the purchase order contingent on no payments needed until delivery. Russ LaFuria made the second motion. All in favor.

Michael Bartlett & Isaiah Bartlett would like to subdivide the property located on Arnold Road. A motion to approve and sign was made by August Neff and the second motion from Russ LaFuria. Passed by unanimous vote.

Rick Burnham is looking for final approval to replot his property on West Main Road. A motion to approve and sign was made by Russ LaFuria and a second from August Neff, all in favor.

Supervisor August Neff asked Township Engineer Mark Corey to apply for Act 13 funding for the replacement of Brickyard Road bridge. The grant is through Erie County to assist Townships to replace structurally deficient bridges. Mark submitted on behalf of the Township an application stating the project cost would be \$350,000.00 of which the Township would be responsible for \$105,000.000. The project was approved, however it stated in the approval letter that the work would need to be completed prior to April 2025 at which Supervisor Russ LaFuria posed the question where would the money be coming from as this was not a budgeted item? Mark explained that the grant could be extended past the April deadline which would allow for it to be budgeted into the next year. With that clarification a motion to approve and sign was made by Fredrick Shunk with the second motion from Russ LaFuria. All in favor.

A motion made from August Neff to authorize the Chairman, Fredrick Shunk to execute a contribution agreement between PennDot and the Township for 20 Mile Gulf Road improvements as part of PennDot's Route 20 bridge over 20 Mile Creek Project. PennDot will be opening bids for the project on May 16<sup>th</sup> prior to the Townships next monthly meeting which is why we would need to authorize the Chairman. Township Solicitor Tim Wachter suggested that prior to his approval he should consult both himself and Township Engineer Mark Corey. Russ LaFuria made the second motion approving Fredrick Shunk to act on behalf of the Township. All in favor.

Supervisor Russ LaFuria discussed the status of the North East Marina. He stated the Borough had agreed to form the Authority; however, the Township was still doing their due diligence and would be having 1 more meeting and that was going to be held with the United States Coast Guard.

After announcements and with all business concluded, a motion to adjourn at 8:00 PM was received from Russ LaFuria. Meeting Adjourned.

Respectfully submitted,

Erica Carlstrom, Secretary